

NOTICE

2013-2014 PRE-ORDERING OF TEXTBOOKS SERVICE (for students who will study S1-S3, S5,6)

Dear Parents,

In order to provide better service to parents in purchasing school textbooks, our company and the Parents and Teachers' Association of Sir Ellis Kadoorie Secondary School (West Kowloon) came to an agreement that we can provide the sale of book service. Enclosed please find the Pre-Order Form for your reference. Parents are free to choose to pre-order the books or purchase them at any book stores.

Pre-Order Form Notification

Please fill in the Pre-Order Form and return the form to the **collection box** located near the school office or to one of our branches at Mong Kok, Causeway Bay or Tseung Kwan O on or before **15th July, 2013 (Monday)** for ordering. After this date, we will not accept any pre-ordering of textbooks.

1. Neither deposits nor handling charges are required for pre-ordering the books.
2. Parents / students should pay and collect the books at the designated branch on **10th August, 2013 (Saturday)**. The order will be cancelled if the books are not collected within 3 days.
3. If stocks are not available, our company will provide a pre-ordering service for parents and students. Full prepayment of the net price is required. Again, parents / students are not obliged to use this service.
4. Please note that the Special Discount (8%) only applies to bulk order at school. Buying at our book shop, a 5% discount will be offered.
5. Payment for books collected should be made on the day of collection in cash payable.
6. For information ☎ Tel : 2480 0241 Fax : 2480 0149 E-mail: service@thleebook.com

T. H. Lee Book Co., Ltd.
10th July, 2013

通 告

2013-2014 年度訂購課本服務 (升讀中一至中三, 中五, 六學生)

各位家長：

為方便家長購買課本，本公司與「官立嘉道理爵士中學家長教師會」達成協議，推出「課本訂購服務」計劃，茲附上訂購表一份，謹供參考，購買與否，純屬自願；請注意，此計劃純粹為方便學生訂購教科書而設，各位家長亦可選擇前往任何書店購買。

訂購請注意下列事項：

- 1). 請將已填妥之訂購表格，於2013年7月15日(星期一)或之前交回學校寫字樓前面之“家教會訂購課本收集箱”內，或天利行位於旺角、銅鑼灣或將軍澳之門市部，逾期恕不受理。
- 2). 訂購時無須繳付訂金或任何手續費用。
- 3). 各級學生的家長，可於2013年8月10日(星期六)，前往已選定之“天利行”門市部付款及取書（請於三日內提取，逾期取消）。
- 4). 取書當日如有欠書（未出版或缺貨書籍），本公司會發出欠書單據，出版後通知閣下領取欠書，唯訂購之書本必須繳付全部款項，但顧客也可選擇自行購買欠書而不付訂金。
- 5). 凡透過“家教會”訂購教科書一律獲九二折特價優惠，門市部一律九五折，敬請留意。
- 6). 特價優惠書籍，請付現金，恕不接受支票及簽卡付款。
- 7). 購書熱線查詢 ☎ 電話：2480 0241 傳真：2480 0149 E-mail: service@thleebook.com

此致

天利行書局有限公司
二零一三年七月十日

天利行書局有限公司各門市地址及營業時間

旺角 MONGKOK

九龍旺角彌敦道607號，新興大廈二樓商場
 Sun Hing Bldg, 1/F Arcade, 607 Nathan Rd, Mongkok, Kln
 電話/ Tel: 2388-1743 傳真/ Fax: 2770-5609
 查詢課本熱線/ Enquiry Hotline: 2388-3112

營業時間: 10:00-19:30
 Business Hours
 (星期日營業時間: 11:30 - 19:00)
 暑假期內營業時間: 10:00 - 20:30
 (星期日照常營業Open Daily)

